

## North Cadbury Village Hall Committee Virtual meeting 7<sup>th</sup> January 2021

**As the Covid-19 emergency rules do not allow for our meeting, reports and comments were sent to the secretary and all committee members to read, ask questions or make comment by return email. The minutes have been drawn up from these emails.**

### 1. Minutes of committee meeting 12<sup>TH</sup> November 2020

These had been circulated previously. The Chairman agreed them. There were no comments from any other committee members. The minutes will need to be signed when the committee is able to meet in the future.

### 2. Matters arising not included elsewhere on the agenda

- a) Policy updates - Andy (B) reported that all policies have been updated as agreed, circulated to committee and been updated on the Hall website. Please note that since the 'meeting' the Charity Commission guidance 'The hallmarks of an effective charity' has been replaced by 'The Charity Governance Code'. The Trustee Policy has been amended accordingly. Robin thanked Andy (B) for his work.
- b) Camelot Players online panto - Robin thanked Adam Ebbage for creating this year's panto as an on-line version.

### 3. Use of the Hall under current Covid-19 rules - As of Saturday 2<sup>nd</sup> January 2021, the hall has been closed and will remain so until further notice. The playing field remains open with social distancing in place.

### 4. Treasurer's report and supporting documentation had been circulated to the committee.

### 5. Booking Secretary's report – there are no bookings at present. Toddler group and The Daisy Foundation had been advised that they could not use the Hall under current lockdown regulations. Esther is going to update our Excalibur advert with her contact details.

### 6. 200 Club - the draw continues to be done by Robin, Juliette and Jay. Prize winners are notified. We had to cancel the Christmas coffee morning because of Covid lockdown rules.

### 7. Hall

- a) Hearing loop Andy reported that this has been replaced and paid for.
- b) Stage doors – on hold because of lockdown.

### 8. Playing Field

- a) Playground equipment - Sue Gilbert had emailed Ann about the grant information that she had provided following her AGM question regarding upgrading equipment. This email had been passed to the Chairman.
- b) Mole problem – This needs to be monitored to ensure that any disturbance does not affect future grass mowing. Robin advised committee that 'Pestright' can be contacted if the problem persists.
- c) Brian had circulated his report regarding the play equipment, proposed 'Woodland Copse', picnic benches, fixed barbecue and additional trees to be planted along the wall attached to the Hall along Woolston Road. He also suggested the possibility of building a basic outdoor

stage on the grass area next to on the grass area to the west of the Hall. Costings were included.

This report and accompanying plan will be placed with the minutes.

Juliette had informed committee that

Committee members responded with various questions and comments. The following points **require further consideration.**

1. The play equipment requires rubbing down and repainting. Replacement of the Rocking Camel will need to be considered along with new equipment. Grant applications need to be looked into.
2. The number of trees and position in relation to the play equipment, adjacent trees, nearby properties and the area for free play.
3. Type of benches, the position of these and how they will be fixed to comply with Health and Safety requirements.
3. Precise position of the ornamental trees near the Woolston Road wall.
4. Outdoor stage – will there be a need for this and would it be a permanent fixture. Consideration of this in relation to the fire exit from the main hall.

The Chairman informed the committee that the playing field upgrade is our next big project and there had already been many responses from the committee and others. He considered that, as with the previous upgrade in 2007, we should invite much more input from the community and other end users. He would prefer to continue with this project as a separate item.

9. Cottage – Robin reported that there maintenance work will be required in the cottage in the spring. He will arrange a thatch inspection as per NFU requirements as soon as this is practicable. The Landlord's inspection will be done when Covid lockdown regulations allow.

#### 10. Take Art

Jan and Graham had joined a Zoom chat with Sarah Peterkin. Take Art are still looking at the possibility of an outdoor program for the summer (May-Sep). If we are interested she is more than happy to try and help us organise a couple of shows during that period. These will be more family/children orientated but of course the more people attending the merrier. These shows would be part of their Somerset Local initiative using local artists making them more affordable and (hopefully) slightly flexible on dates if the weather looks horrendous.

With regard to indoor shows, they are aiming to produce an Autumn/Winter programme which would be available from the end of July.

#### 11. AOB

- a) PTA – Liz reported that the North Cadbury Primary School Christmas Raffle raised over £1,000. School is currently closed to many pupils under Covid lockdown rules.