

**North Cadbury Village Hall Committee**  
**Minutes of the meeting 9<sup>th</sup> September 2021**

**Present:** Mr R Russell, Mr A Bentley, Mrs A Cook, Mrs L Hall-Say Mr B Morris, Mr D Loe, Mrs L Hall-Say, Mrs J Jennings and Mr G Jennings

**Apologies:** Mr J Rundle, Mr J Watts Mrs E Watts, Mrs J Roseveare, Mr A Keys-Toyer, Mrs N Wilson,

1. Minutes of committee meeting 8<sup>th</sup> July had been circulated to the committee before the meeting. These were agreed and signed.
  2. Matters arising
    - a) Race Night – Graham reported that this had been a good event despite fewer attending. He thanked all Rotary and committee members who had been involved in this joint event. £823.06 had been raised and will be share between Hall funds and Parkinson's. Andy will transfer money to Rotary to deal with the charity donation.
    - b) Playing Field inspection – Robin had received the inspection report. There are no major defects. Minor matters will be reviewed.
    - c) The Short Mat bowls club has informed Andy that they will not be booking the Hall in future as the rules of the English Bowls Association are such that our Hall will not meet their 'Covid Safe' requirements. The club will be moving to Galhampton and will take their mats with them. They have asked to be able to leave some equipment under the stage until it can be sold. After discussion it was agreed that Andy would email their secretary with a date by which the equipment must be removed as the storage area needs to be used for drama production equipment. They must return any Hall keys immediately. Ann will remove the Short Mat Bowls Club from the list of regular users and they will no longer be asked to send a representative to the Hall Management Committee.
    - d) The Bridge Club will not be booking the Reading Room in future. They will be removed from the regular user group lies and will no longer provide a representative to our committee. They must return all keys immediately.
    - e) AGM – this will be held in the Hall on 7<sup>th</sup> October at 7.30pm, with drinks to be served from 7pm. Ann asked that representatives speak to their committee regarding representation from 7<sup>th</sup> October. She will email letters to reps to pass to their committee. Poster for meeting to be put up in the village and entries on social media.
- Robin informed committee that he will be the rep for Camelot Players. He asked that all committee considers the position of Chairman. Ann explained that with loss of bowls and bridge club, the committee will be reduced by two people. We currently have one vacancy for a co-opted member and the potential to elect one person to meet the numbers allowed in the Trust Document.

### 3. Treasurer's report

Andy's report and supporting documentation had been circulated by email to the committee. The total cleared credit balance at 31/8/21 was £43,217. This balance does not include £44 lettings income received 30th August or £80 200 Club expenditure all dated 31st August as the August statement is dated 27<sup>th</sup> August. The reconciled end of month balances were: £2,305 in the Community Account, £35,827 in the Business Saver Account, £4,905 in the Cottage Reserve Account, £119 Petty Cash and £61 Cash received.

Andy reported that the loss of bowls and bridge bookings required a revision of his budget. He has not heard from the Women's Group but Toddler Group has asked to book for the next year. Amazon Smile'- only a few people have signed up to this so no donation in the last quarter. Please spread the work asking villagers and Hall supporters to sign up.

### 4. Booking Secretary's report – read to committee in Esther's absence.

Daisy Foundation have decided to halt their classes until further notice. Table tennis Club and Gardening Club have regular bookings. Camelot Players have rehearsals booked in. Toddler Group booking was only confirmed recently. The Gardening Club had a cream tea event 7<sup>th</sup> August. The Bowls Club have decided to relocate to the larger venue of Gallhampton Village Hall on Monday evenings. Their keys are to be returned. The Hall is now available on Monday nights. Ann will contact Esther regarding future Excalibur entry giving Village Hall events. Robin suggested that reps arrange for their groups to put information in Excalibur to inform the community how to join clubs and about any special events they are organising.

### 5. 200 Club

On Juliette's behalf, Ann reported that the coffee mornings are going well and will continue to be held in the Hall rather than the Reading Room. Reminders will be put in Excalibur and on Next Door. Committee are asked to encourage newer villagers to come along to meet people. The Christmas coffee morning will be held on 18<sup>th</sup> December – usual call will be made for mince pies. Juliette has some additional thoughts about stalls that might be possible at this and other coffee mornings.

### 6. Hall

a) The Covid risk assessment has been updated. Andy to put the latest version on our website. This will be updated as Government rules change.

b) Electrical inspection was done on 8<sup>th</sup> August by Creases. It covers a 5-year period. Robin has received their report. Parts are no longer available for the Reading Room wall lights. Fluorescent tubes in the Hall and on the stage could be replaced by led tubes, which are cheaper to run but may present an issue with being able to dim the lights for state performances. Robin will look into this.

c) Fire extinguisher check was done on 3<sup>rd</sup> August 2021.

d) Hall floor – Robin has applied another coat of sealant. Cable covers have been purchased. They will be used on film nights and drama productions to protect the floor surface.

e) Health and Safety inspection has been done. First Aid kit has been checked and items replaced as required.

f) Stage doors – no update

## 7. Cottage

Robin report that the scaffolding is up and work has started to re-thatch the ridge.

This should be completed in two weeks, weather permitting.

Woodwork and mortar repair work will be done progressively. Robin is making enquiries of local tradesmen to do maintenance work.

## 8. Playing Field

Brian's report had been circulated prior to the meeting.

Water butt - will be fitted when we clear the wall for tree planting

Playground fence – Robin is in contact with a local tradesman regarding the work required to replace wire fence. Strimming is required along the fence line.

Trees - Juliette has suggests that it will be late October/early November before planting can be done. All depends on the season as our trees are 'bare root'. Wall area must be cleared and dug = Brian suggests a working party early October.

Play equipment – Lapsett have a supply issue so the new equipment will not be put in place until October. The cost of a seesaw from Lapsett would be £2500. Brian intends to ask the Parish Council for a grant of £500 towards this. He has approached Clarks for a grant so now needs find an employee/ex-employee who uses the playing field to support the application. Liz has a contact and will speak to Brian about this. Ann asked Brian to be prepared for the PC to ask questions about the Hall's financial position if they are to consider a grant.

Wildflower garden and trough – some of the people who have been looking after these will be giving up their role. It was agreed that they should be thanked and given flowers. Our thanks also to Peter Miller for weeding the flagstones at the Woolston Road side of the Hall.

Robin is arranging for the repair of the cone climber and platform.

## 9. Social and fundraising events

a) Film nights – It was agreed that ticket prices will remain at £6.00 per film.

Programme of films still to be considered. on film nights. David informed committee that he wished to stand down from organising film nights.

b) Camelot Players Pantomime in December– panto rehearsals are underway. The budget has been set at £2000. The group are considering other possible performances.

c) Quiz night – 30<sup>th</sup> October Ron Wood will be Quiz master. Ticket price £7 to include interval refreshments. Rolls to be prepared on the day. Cash prizes.

d) Take Art – Jan and Graham have considered the autumn programme and have selected a Blue Grass band and a comedian for January /February. Accommodation will be required and food for performers. They will update committee when Take Art decides which performance(s) we can be given.

e) Pancake evening – Shrove Tuesday is 1<sup>st</sup> March 2022

Committee discussed possible future events, fundraising ideas and producing a flier with dates for future events running through 2022 so the community can book diaries.

## 10. AOB – none

## 11. Future meetings

Thursday 7<sup>th</sup> October – AGM. 7.30pm in the Hall (Covid regulations permitting)

Drinks to be offered to the community from 7pm